



# Grant Application

## Smoky Hills Community Fund Spring 2010

### General information

Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone: \_\_\_\_\_

Project Title \_\_\_\_\_

### Request for funds

- All applications must use this completed form as the cover page.
- On a separate page, please list your board members or principal parties and staff.
- Complete the Foundation's application budget page and attach to your application.
- Please **do not include** any supplemental materials (brochures, letters of support, etc.)
- **Incomplete applications will be rejected.**
- Using **no more than two, 8½ X 11** single-sided sheets of paper, please tell us about your proposal. Be sure to include the following, and label the information by letter in your narrative:
  - a) The mission or purpose of your organization or group
  - b) A definition of the need, including how the need has been determined
  - c) The targeted population
  - d) A description of the project
  - e) Your expected results
  - f) Your timetable and process for achieving results
  - g) How you will evaluate the success of your proposal

### Type of grant requested (see grant guidelines- [www.smokyhillscf.org](http://www.smokyhillscf.org))

Project/Program  Capacity Building  Seed Money  Capital  Operating  Endowment

### Financial information

Time period of your project: From \_\_\_\_\_ to \_\_\_\_\_ Date when funds will be needed: \_\_\_\_\_

Total project cost \$ \_\_\_\_\_ SHCF grant requested \$ \_\_\_\_\_ (Not to exceed \$2,000)

Other Funding sources \_\_\_\_\_

Total grant requests frequently exceed the amount of available funding. Are you willing to accept a grant less than your requested amount? Yes  No  If yes, is there a minimum grant amount required *in order for the project to proceed*? \$ \_\_\_\_\_

### Submit

Submit 10 copies of the completed application, including additional narrative, budget and board list by March 23, 2010, to: **Smoky Hills Charitable Foundation, PO Box 265, Ellsworth, KS 67439**

Questions? You may find your answer on our website at [www.smokyhillscf.org](http://www.smokyhillscf.org). If not, call Patrick Hoffman at 785-472-3186, or email him at [smokyhills@gscf.org](mailto:smokyhills@gscf.org).

